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| Revision #:  Written by: | Date: Month DD, YYYY  Approved by: |
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| Related Documents: | * National Fire Protection Code 10 | |
| When to use this SWP: | Protecting workers from injuries associated with IMPROPER use of fire extinguishers. Portable fire extinguishers must be installed, inspected and maintained on a regular basis to ensure proper operation in an emergency. | |
| Hazards & Risks: | * Burns | |
| Personal Protective Equipment: | * CSA approved PPE for the task performed | |
| Training Requirements: | * Safety orientation | |
| Communication Process: | * Train workers on the procedure to use a fire extinguisher | |
| Equipment & Supplies: | * First Aid Kit * Fire Extinguisher * Cell/Smart Phone or two-way radio | |
| 1. Ensure you are fully trained with operation and maintenance of fire extinguishers. 2. Ensure correct class of fire extinguisher for the type of fire. 3. Know and follow PASS. See below. 4. Inspect the fire extinguisher monthly and have serviced with reputable facility yearly. 5. Check Cylinder. 6. Inspect cartridge puncture cap. 7. Check hose and nozzle for obstruction. 8. Ensure the pin is in. 9. Ensure temp tag is on and not broken 10. Ensure it is mounted and in a visible location. 11. Ensure fire extinguisher locations are marked at the location and on evacuation map. 12. Check date of manufacture. 13. Ensure there is a visible tag marked with monthly inspection and yearly service. 14. Check Pressure Gauge. Should be in the green. 15. If the arrow in the pressure gauge is in the red, send the fire extinguisher for service. 16. Replace fire extinguisher going for service with a temporary extinguisher. 17. Check hose for wear or damage.   Use of a fire extinguisher **{ P-A-S-S }**  P – pull the pin  A – aim the fire extinguisher nozzle at the base of the flame  S – squeeze the trigger while holding fire extinguisher upright  S – sweep the fire extinguisher from side to side, covering entire area of fire / flames. | | |
| EMERGENCY PROCEDURES: | | In case of emergency, contact 911 and the farm owner immediately. Remove yourself from harm’s way and ensure no one else is at risk. |