# **<< Farm Name >> INSPECTIONS POLICY**

Purpose:

The purpose of this policy is to control losses of human and material resources by identifying and correcting unsafe acts and conditions.

Policy:

<< Farm Name >> may maintain a comprehensive program of safety inspections on the farm. Workers will conduct informal inspections to identify hazards and make recommendations for controls.

Reporting Unsafe or Unhealthy Conditions:

Workers are able to report unhealthy or unsafe conditions to the farm owner, bring it up during a safety meeting, or during a farm inspection. If the outcome of the reporting is not satisfied at the farm owner level, it may be necessary to call OHS officials, if imminent danger exists. Refer to the Work Refusal Procedure in the safety manual.

Schedules:

<< Farm Name >> will perform formal inspections following schedules but inspections may be conducted more often if deemed necessary:

Farm Property & Buildings – Quarterly

Tree Lots – Monthly during Busy Season

Document the farm inspection on the Farm Inspection Report. Each of the identified hazards must be assessed for risk, and corrective actions listed with who will be designated for implementing the corrective actions and by when the corrective actions will be implemented.

Follow Up:

<< Farm Name >> will conduct a follow up inspection to ensure corrective action from the previous inspection have been implemented. All inspections will be discussed at the time of inspection and then again in the next safety meeting to include all workers.

Responsibilities:

Formal inspections will be documented on the worksite inspection.

* The farm owner shall oversee the inspection program and review completed inspection reports with the safety representative.
* The farm owner will review selected inspection reports with workers, provide feedback, and file them.
* The Safety Committee or Representative shall conduct at least 2 inspections per year.
* The Farm owner will ensure all corrective action is implemented.
* Workers shall participate in and contribute to the farm inspections.

Violations:

Any worker violating this policy may be subject to the appropriate disciplinary action.

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\*The safety information in this policy is to be used in conjunction with all applicable Federal and Provincial Legislation.