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| Revision #:Written by: | Date: Month DD, YYYYApproved by: |

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| **Related Documents:**  | * Personal Protective Equipment Manuals or labels
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| **When to use this SWP:** | Many practices require personal protective equipment to be sure that any worker is protected as best as possible from injuries, illness, and incidents. This is the last hazard control to be considered when controlling hazards but the first hazard control to put on before starting work. |
| **Hazards & Risks:** | * Incorrect PPE for the task.
* Incorrect PPE fit.
* PPE not in the condition to perform the function for which it was designed.
* Workers not trained on PPE use, cleanliness, & storage.
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| **Personal Protective Equipment:** | * CSA/ANSI approved protective foot wear, safety glasses, masks or respirators, fall protection, gloves, coveralls or protective clothing, high visibility clothing, hearing, and protection.
* Dependent on Safety Data Sheet and Hazard Assessment.
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| **Training Requirements:** | * Fall Protection
* Fit Testing for Respirator
* WHMIS 2015
* Use of basic PPE
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| **Communication Process:** | If unsure how to use or wear PPE consult with the owner, manager, supervisor or supplier. |
| **Equipment & Supplies:** | * First Aid Kit
* Fire Extinguisher
* Cell Phone or Two-way radio
* Spill Kit
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| **Procedure/Practice:*** Inspect all personal protective equipment before use and document when necessary.
* Complete a PPE Inspection checklist at least annually.
* Wear hearing protection in accordance with decibel chart, hazard assessment, Machinery and equipment manuals, and/or American Conference of Governmental Industrial Hygienists (ACGIH), or hazard assessment.
* Ensure hearing protection meets the CSA/ANSI standard as per OHS regulations – CSA Z94.2
* Read care, use, and instructions on hearing protection.
* Always wear CSA/ANSI standard approved steel-toed footwear as per OHS regulations and hazard assessment - CSA Z195
* Read care, use, and instructions on steel-toed footwear.
* Wear CSA/ANSI standard approved eye protection as per OHS regulations and hazard assessment - CSA Z94.3
* Read care, use, and instructions on eye protection.
* Wear appropriate clothing according for weather conditions – layers are best. Waterproof outer layer for wet conditions.
* Avoid loose layered clothing to prevent getting it caught in machines or objects.
* Wear High Visibility Vest or clothing in high traffic areas, working around equipment, and working along roadways and as per hazard assessment.
* Read care, use, and instructions on high visibility clothing.
* Wear CSA/ANSI approved gloves for the hazards exposed.
* Read care, use, and instructions on gloves.
* Wear CSA/ANSI approved hardhats as per OHS regulations and hazard assessment - CSA Z94.1
* Read care, use, and instructions on hardhats.
* Wear CSA/ANSI approved N95 masks and/or respirators as per OHS regulations and hazard assessment – CSA Z94.4,
* Read care, use, and instructions on N95 masks and respirators.
* See Fall Protection Safe Work Practice and fall protection guide for details on the fall protection system.
* Wear sun screen, wide brim hat, long sleeves and long pants of breathable material for protection against the sun.
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| **Emergency Procedures:** | In case of emergency, contact 911 and your supervisor immediately. Remove yourself from harm’s way and ensure no one else is at risk.  |

Reference:

Part 3 – Personal Protective Equipment of the NS General Regulations

Part 21 – Fall Protection of the NS Workplace Regulations