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| Revision #:  Written by: | Date: Month DD, YYYY  Approved by: |

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| **Related Documents:** |  |
| **When to use this SWP:** | The farm can be scary and full of unknown hazards for our new and young workers; full of strange equipment, unfamiliar chemicals, and complicated tasks. It’s likely they are trying to do as much as they can without asking for help – and this can often lead to mistakes, risky behavior, and injuries. |
| **Hazards & Risks:** | * Unsafe acts and conditions * Inexperience * Not asking questions |
| **Personal Protective Equipment:** | * CSA/ANSI approved protective foot wear, safety glasses, masks or respirators, fall protection, gloves, coveralls or protective clothing, hearing protection. * Depending on Safety Data Sheets and hazard assessment. |
| **Training Requirements:** | * Safety Orientation * First Aid * WHMIS 2015 * Fall Protection * Respirator Fit Testing * Personal Hearing Tests or Environmental Survey * Chainsaw Safety Course or training by a competent Person * Equipment Operation Training |
| **Communication Process:** | Have the owner, manager, or supervisor work with the new and young worker until they are competent and can show they can work independently. |
| **Equipment & Supplies:** | * First Aid Kit * Fire Extinguisher * Cell Phone or Two-way radio |
| **Procedure/Practice:**   * Set a good example by following the safety rules and procedures to that workers have been trained on. * Show them where to obtain safety materials and instructions. * If they aren’t wearing the right PPE or wearing PPE in the right way, let them know and help them make it right. * Remind them where the emergency equipment is on the farm such as fire extinguishers, alarm boxes, first aid supplies, emergency stop buttons on equipment and other emergency equipment such as eye wash stations, blankets, etc… * Help them find and read the Safety Data Sheets (SDS). It may be the first time they’ve ever had to work with them outside of their new hire orientation and/or WHMIS training. * They were likely told about injury reporting during their new hire orientation but may be fearful or embarrassed to report an injury. If you see a new or young worker get injured, or they tell you about a near miss or injury, encourage them to report it. * Lead by example and show them the importance of leaving machine & PTO guards in place to prevent accidental contact with moving equipment and equipment parts. * Watch the new and young worker perform tasks and correct them when they are doing something unsafe. * During training, show the worker how to do the task and then have them show you how to do the task. Do not allow workers to work independently until they can show they are competent. Competent means the supervisor or trainer no longer needs to correct the worker during practical demonstrations. Recommend starting with small steps and building on each step one at a time as competency is shown for each step. * Give clear step-by-step instructions. | |
| **Emergency Procedures:** | In case of emergency, contact 911, and your supervisor immediately.  In the event of a fall, execute the fall protection plan to rescue fall workers. Follow confined space training.  Remove yourself from harm’s way and ensure no one else is at risk. |

Reference:

* NS OHS Act