Bunkhouse or Isolation Unit: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Month: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2020

Wear gloves & glasses while cleaning. After cleaning dispose of gloves, wash glasses and hands thoroughly.

Refer to Cleaning & Disinfecting and Disinfectants resources.

\*Add initials of the person and the time the cleaning & disinfecting was performed in the box below corresponding to the day of the month.

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Day of Month** | **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** | **11** | **12** | **13** | **14** | **15** | **16** |
| **Time & Initial** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Time & Initial** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Time & Initial** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Day of Month** | **17** | **18** | **19** | **20** | **21** | **22** | **23** | **24** | **25** | **26** | **27** | **28** | **29** | **30** | **31** |  |
| **Time & Initial** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Time & Initial** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Time & Initial** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

Comments: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Cleaning & Disinfecting Considerations:

1. Kitchen

* Light Switches
* Sink & Sink Taps
* Dishes, Cutlery, & Cups after each meal.
* Large & Small Appliances before & after use
* Anything with a handle or knob such as cabinet doors and drawers
* Counter Tops/Tables & Chairs
* Floors – Vacuum and Mop

2. Bathroom

* Sink & Sink Taps
* Tub/Shower & Taps
* Towels & Face Cloths Daily
* Toilets inside and out
* Medicine Cabinet knobs
* Mirrors
* Floors – Vacuum & Mop

3. Common Areas

* Light & Lamp Switches
* Tables and Chairs
* Door Knobs
* Books, Magazines, & Games

4. Shared Electronics

* Phones
* TV Remotes
* Tablets/iPads
* Computers/Laptops
* Headsets/Ear Phones
* Gaming Units

5. Bedrooms

* Bedside Tables
* Bed Linens once per week
* Light/Lamp Switches

6. Laundry – Follow labels and wash at warmest setting permitted for the fabric. Dry Completely.

* Clothes – Work & Home
* Towels – Body, Hand, & Face
* Linens

7. Waste & Recycling

* Empty Garbage Cans Daily
* Empty Recycling Bins Daily