[Farm Name] will develop written safe work practices and safe work procedures for hazardous and common tasks at our facilities. These safe work practices & safe work procedures are intended to allow the process operations, and specific job functions to be performed in a safe manner.

These safe work procedures are intended to give formal instruction to allow the operation of process machinery and equipment related to specific functions to be performed safely

All workers and visitors are required to follow the established written safe work practices & safe work procedures. All workers will be trained in the written safe work practices & safe work procedures, as they are required to follow. Should a worker have a question regarding any task, they must contact their supervisor immediately.

Written safe work practices & safe work procedures will be based on information collected from a variety of relevant sources, including information gathered during routine area and comprehensive inspections, incident investigations, manufacturer/supplier information, legislative requirements and related industry best practices.

The following safe work practices and written work procedures are used at [Farm Name]:

* Tractor Operation
* Tractor Implement Hitching
* Lockout
* Etc.. (list all that have been developed)

**Responsibilities:**

* The policy of [Farm Name] is to have safe work practices developed for the jobs / tasks identified as having serious potential for worker injury. Workers will be trained to properly understand and use the practices and procedures that apply to them.
* Workers are not only encouraged but expected to participate in the development and review of safe work practices and safe work procedures.
* [Farm Name] will endeavor to establish, through the implementation of safe work practices, and safe work procedures overall continual improvement of the safety plan, and methods for work site hazard control(s).
* Copies of all practices and procedures shall be available to employees at all times.

**Violations:**

* Any employee who violates this policy shall be subject to the appropriate disciplinary action.

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\*The safety information in this policy is to be used in conjunction with all applicable federal, provincial and municipal legislation in which all employees should be familiar.